

TOWN OF WASHINGTON GROVE

Annual Budget for FY 2012 (July 1, 2011 - June 30, 2012)

	Budget FY 2011	Estimated 30-Jun-11	Adopted FY 2012
INCOME:			
1A-1.1 Real Property Tax	220816	220767	229046
1A-1.2 Dwelling Tax	50176	50176	50176
1A-1.3 Public Utility Operating Prop Tax	8000	2404	4775
1A-1.4 Delinquent Taxes	0	1434	0
1A-1.5 Penalties and Interest	0	463	0
1A-2.0 Income Tax	90000	68475	68500
1B-1.0 Business Licenses	125	118	125
1B-2.0 Building Permit Fees	500	350	400
1B-3.0 Cable Television Franchise Fees	3200	3350	3300
1C-2.11 Highway User Revenues	0	5633	1871
1C-3.0 County Revenue Sharing	36416	40200	38190
1D-5.0 Recreation Program User Fees	19100	19749	18600
1F-1.0 Investment Earnings	2425	1635	1180
1F-2.0 McCathran Hall Rental	1500	2530	2000
1F-3.0 Contributions and Donations	300	9010	300
1F-6.0 Miscellaneous Revenues-Other	1600	2896	1600
Legacy Open Space Legal Expense Donation	50000	48342	0
FEMA Snow Reimbursement	3870	8985	0
Energy Grant	5000	0	0
1Z-1.0 Use of Reserves	<u>97157</u>	<u>76146</u>	<u>39927</u>
TOTAL INCOME	590185	562663	459990
EXPENSE:			
2A-3.0 Executive	57341	55234	61164
2A-5.0 Financial Administration	17005	16807	17280
2A-6.0 Legal	42000	50455	3500
2A-8.0 Planning and Zoning	8000	4475	5500
2A-9.0 Municipal Buildings	30413	26418	28364
2C-1.1 Streets, Roadways, and Alleys	64900	56798	62800
2C-1.2 Walkways	950	6777	6860
2C-1.3 Street Sanitation	450	570	580
2C-2.0 Waste Collection and Disposal	78450	76060	76235
2D-1.0 Parks	207425	198207	103800
2D-2.0 Recreation	34326	34145	37442
2D-3.0 Historic Preservation	8800	961	5555
2D-4.0 Lake	22100	21919	24110
2H-1.0 Insurance	11150	10090	10700
2H-2.0 Miscellaneous	<u>6875</u>	<u>3747</u>	<u>16100</u>
TOTAL EXPENSE	590185	562663	459990

TOWN OF WASHINGTON GROVE
BUDGET DETAIL

INCOME:	Budget FY 2011	Estimated 30-Jun-11	Adopted FY 2012
1A-1.1 <u>Real Property Tax</u> Taxable assessed valuation: \$103,640,632 The tax rate is proposed to remain the same as last year at \$0.221/\$100 assessed valuation. Every \$0.01 of tax rate generates about \$10,364 in revenue. TOTAL	220816	220767	229046
1A-1.2 <u>Dwelling Tax</u> Flat uniform assessment for each dwelling reflects the cost of refuse and recycling collection contracts. \$224/dwelling is proposed. 224 dwellings TOTAL	50176	50176	50176
1A-1.3 <u>Utility Operating/Business Personal Prop Tax</u> Tax on operating property owned by public utilities and business personal property Tax rate is proposed to be \$0.60/\$100 TOTAL	8000	2404	4775
1A-1.4 <u>Delinquent Taxes</u>	0	1434	0
1A-1.5 <u>Penalties and Interest</u>	0	463	0
1A-2.0 <u>Income Tax</u> Town's portion of State Income Tax TOTAL	90000	68475	68500
1B-1.0 <u>Business Licenses</u>	125	118	125
1B-2.0 <u>Building Permit Fees</u>	500	350	400
1B-3.0 <u>Cable Television Franchise Fees</u>	3200	3350	3300
1C-2.11 <u>Highway User Revenues</u> From the State based on road mileage and automobile registration. Uses restricted to: 1. Construction, reconstruction or maintenance of roads or streets 2. Debt service on road bonds. 3. Establishment and maintenance of foot paths and bicycle trails. TOTAL	0	5633	1871
1C-3.0 <u>County Revenue Sharing</u> Road Maintenance Duplication	36416	40200	38190

INCOME: (continued)		Budget FY 2011	Estimated 30-Jun-11	Adopted FY 2012
1D-5.0	Recreation Program User Fees			
	Washington Grove Film Society	1000	1019	1000
	Mousetrap Concert Series	7000	7000	7000
	Summer in the Parks	7000	7985	7000
	Tennis Instruction	1600	2145	2000
	Yoga Instruction	1500	1000	1000
	Field Permit Fees	<u>1000</u>	<u>600</u>	<u>600</u>
	TOTAL	19100	19749	18600
1F-1.0	<u>Investment Earnings</u>			
1F-1.1	Maryland Local Government Investment Pool	25	30	30
1F-1.2	OBA Bank	0	730	800
1F-1.3	Sandy Spring Bank	1800	375	0
1F-1.4	PNC Bank Money Market	<u>600</u>	<u>500</u>	<u>350</u>
	TOTAL	2425	1635	1180
1F-2.0	<u>McCathran Hall Rental</u>	1500	2530	2000
1F-3.0	<u>Contributions and Donations</u>	300	9010	300
1F-6.0	<u>Miscellaneous Revenues-Other</u>			
	State Homeowner Tax Credit Rebates	0	895	0
	Action Hauling Rental Fee	1500	1500	1500
	Other	<u>100</u>	<u>501</u>	<u>100</u>
	TOTAL	1600	2896	1600
	<u>Legacy Open Space Legal Expense Donation</u>	50000	48342	0
	<u>FEMA Snow Reimbursement</u>	3870	8985	0
	<u>Energy Grant</u>	5000	0	0
	SUBTOTAL INCOME	493028	486517	420063
1Z-1.0	<u>Use of Reserves</u>			
	Legal	10017	0	0
	Road Paving	23123	23123	22500
	Gypsy Moth Spraying	13000	0	5000
	Reforestation	1017	3023	3427
	Purchase of Legacy Open Space Parcel	50000	50000	0
	Deer Park Bridge Consulting Fees	<u>0</u>	<u>0</u>	<u>9000</u>
	TOTAL	97157	76146	39927
	TOTAL INCOME	590185	562663	459990

EXPENSE:	Budget FY 2011	Estimated 30-Jun-11	Adopted FY 2012
2A-3.0	<u>Executive</u>		
2A-3.1	47326	45857	49119
2A-3.2	550	640	668
2A-3.3	1350	1350	1375
2A-3.4	1025	1200	1200
2A-3.5	650	450	600
2A-3.6	2650	2400	2400
2A-3.7	0	85	1000
2A-3.8	1000	400	2000
2A-3.9	1300	1350	1300
2A-4.0	1190	1190	1190
	<u>300</u>	<u>312</u>	<u>312</u>
TOTAL	57341	55234	61164
2A-5.0	<u>Financial Administration</u>		
2A-5.1	11400	11077	11300
2A-5.2	230	230	230
2A-5.3	375	400	400
2A-5.4	100	100	100
2A-5.5	<u>4900</u>	<u>5000</u>	<u>5250</u>
TOTAL	17005	16807	17280
2A-6.0	<u>Legal</u>		
2A-6.1	10000	0	3000
		1390	0
		27768	0
2A-6.2	30000	20046	0
2A-6.3	<u>2000</u>	<u>1251</u>	<u>500</u>
TOTAL	42000	50455	3500
2A-8.0	<u>Planning and Zoning</u>		
2A-8.1	5000	3500	3000
	2000	600	2000
	<u>1000</u>	<u>375</u>	<u>500</u>
TOTAL	8000	4475	5500
2A-9.0	<u>Municipal Buildings</u>		
2A-9.1	4425	7975	8200
2A-9.2	1100	1100	1100
2A-9.3a	3000	4200	4200
2A-9.3b	3000	2750	3000
2A-9.3c	500	500	500
2A-9.3d	530	525	530
2A-9.4	465	465	465
2A-9.5	1100	1210	1200
2A-9.6	2543	2471	2519
2A-9.7	1500	747	1500

EXPENSE: (continued)	Budget FY 2011	Estimated 30-Jun-11	Adopted FY 2012
2A-9.9			
McCathran Hall			
Improvements: insulation, drainage	6000	2875	0
Furnishings	0	0	0
Hall Maintenance	5550	1600	4400
2A-10			
Maintenance Shop	700	0	750
TOTAL MUNICIPAL BUILDINGS	30413	26418	28364
2C-1.1			
<u>Streets, Roadways, and Alleys</u>			
2C-1.11			
Salaries	2200	3986	4100
2C-1.12			
Supplies (gravel, signs, barriers, sand etc)	1500	2150	1200
2C-1.13			
Repaving	25000	22571	22500
2C-1.14			
Speed Humps/Traffic Calming	0	2500	0
2C-1.15			
Snow & Ice Removal	6000	1504	6000
2C-1.16			
Storm Drainage/Parks, Roads	4000	0	0
2C-1.17			
Street Lights - operation (111 lights)	21200	19000	19000
- repair, installation, conversion	5000	287	10000
2C-1.18			
Woodward Park Parking Barriers	0	4800	0
TOTAL	64900	56798	62800
2C-1.2			
<u>Walkways</u>			
2C-1.21			
Salaries	450	5700	5860
2C-1.22			
Supplies (gravel, signs etc.)	500	550	1000
2C-1.23			
Mulch Alley Debris Removal □	0	527	0
TOTAL	950	6777	6860
2C-1.3			
<u>Street Sanitation</u>	450	570	580
2C-2.0			
<u>Waste Collection and Disposal</u>			
2C-2.1			
Salaries	7950	2275	2350
2C-2.1			
Trash Collection (contract)	31100	31085	31185
2C-2.1			
Recycling Services (contract)	19300	19300	19300
2C-2.4			
Leaf Collection (contract)	18600	21400	21400
2C-2.5			
Brush Disposal Tipping Fees	1500	2000	2000
TOTAL	78450	76060	76235
2D-1.0			
<u>Parks</u>			
2D-1.1			
Salaries	28725	36450	37500
2D-1.2			
Supplies	2500	3300	2500
2D-1.3			
Vehicle & Equipment Operation & Maintenance	2000	1500	1500
2D-1.41			
Contract Tree Removal and Trimming	25000	25000	25000
2D-1.42			
Invasive Species Removal (Note 4)	9900	9900	10100
2D-1.43			
Woods Preservation Group Initiatives (Note 5)	1500	1000	2000
2D-1.44			
Forestry & Beautification Committee	500	500	500
2D-1.45			
Contract Licensed Tree Expert	2000	1000	2000
2D-1.46			
Gypsy Moth Spraying	13000	0	5000
2D-1.47			
Reforestation	15000	7000	15000
2D-1.5			
Woodward Park Field Restoration	0	0	0
2D-1.7			
Equipment Purchase (Note 6)	800	8643	0
2D-1.71			
Equipment Rental	0	0	2000
2D-1.8			
Fireplace Repair	500	0	0
2D-1.9			
Property Acquisition Set-Aside	5000	0	0
2D-1.91			
Legacy Open Space Meadow Maintenance	1000	0	700
2D-1.92			
Purchase of Legacy Open Space Parcel	100000	103914	0
TOTAL	207425	198207	103800

EXPENSE: (continued)	Budget FY 2011	Estimated 30-Jun-11	Adopted FY 2012
2D-2.0 <u>Recreation</u>			
2D-2.11 Salaries - Summer in the Parks	7650	6874	7000
2D-2.12 Salaries - Tennis Lessons	1700	1467	1700
2D-2.13 Salaries - Tennis Court Maintenance	600	719	735
2D-2.21 Supplies - Summer in the Parks	2100	3483	2125
2D-2.22 Town Meeting Party	150	150	150
2D-2.23 Music Weekend	1650	2150	2150
2D-2.24 Fourth of July	175	225	425
2D-2.25 Labor Day	150	0	150
2D-2.26 Halloween Party	300	0	600
2D-2.27 Holiday Concert	500	273	500
2D-2.28 Special Programs	2275	811	2625
2D-2.29 Mousetrap Concert Series* (Note 7)	10276	6432	8682
2D-2.30 Washington Grove Film Society*	1100	961	1100
2D-2.31 Yoga Instruction*	1500	1000	1000
2D-2.32 Clay Tennis Courts - Materials, Application	1700	1700	1700
2D-2.33 Other Playground Supplies	1300	1300	1300
2D-2.34 Hospitality	200	100	0
2D-2.4 Capital Outlay			
Woodward Park Picnic Table Replacement - 3	1000	1500	0
Woodward Park Play Equipment	0	0	500
Tennis Court Fence Repair/Replace	<u>0</u>	<u>5000</u>	<u>5000</u>
TOTAL	34326	34145	37442
2D-3.0 <u>Historic Preservation</u>			
2D-3.1 Commission Secretary	700	0	50
2D-3.2 Consulting Services	600	0	0
2D-3.3 Preservation Award	200	151	200
2D-3.4 Archives Worker	6800	0	4255
2D-3.5 Archival Equipment & Supplies	500	60	300
2D-3.6 Preservation Workshop	<u>0</u>	<u>750</u>	<u>750</u>
TOTAL	8800	961	5555
2D-4.0 <u>Lake</u>			
2D-4.11 Salaries - Lifeguard	13500	12740	13500
2D-4.12 Salaries - Swim Instructor	1850	1544	1850
2D-4.2 Supplies	3000	4675	2500
2D-4.3 Telephone	250	260	260
2D-4.4 Electricity for Pump & Air Compressor	1000	750	1000
2D-4.5 Water Testing & Treatment	2500	1950	2500
Capital Outlay - Fencing	<u>0</u>	<u>0</u>	<u>2500</u>
TOTAL	22100	21919	24110
2H-1.0 <u>Insurance</u>			
2H-1.1 Liability	3000	2537	2700
2H-1.2 Property	1650	1053	1500
2H-1.3 Workers Compensation	<u>6500</u>	<u>6500</u>	<u>6500</u>
TOTAL	11150	10090	10700

EXPENSE: (continued)	Budget FY 2011	Estimated 30-Jun-11	Adopted FY 2012
2H-2.3 Miscellaneous			
- Neighborhood Watch	100	0	100
- Gburg/Wash Grove Volunteer Fire Dept Donation	500	500	500
- Benches for Ride On Bus Stops in Town	1000	0	0
- Security Services (Maple Lake)	1000	0	1000
- Deer Park Bridge Consulting Fees	0	3000	10000
- Payment for Unused Leave	2275	0	0
- Contingency	<u>2000</u>	<u>247</u>	<u>4500</u>
TOTAL	6875	3747	16100
 TOTAL EXPENSE	 590185	 562663	 459990

NOTES:

- (1) Includes health and retirement benefits.
- (2) Continuation of block boundary surveys delineating public rights of way.
- (3) Metal detector to locate survey points; Microsoft Access for tracking building permits.
- (4) Invasive Species Removal (professional cutting, herbicidist, professional follow-up)
- (5) Woods Preservation Group Initiatives (identity fence sections (3), gravel, board bridges, Whetstone Spring capstone)
- (6) Purchase of Zero Turn Rotary Mower (demo model) in FY 2011.
- (7) Includes \$1,992 carryover of proceeds from prior years.

*activity expenses offset by user fees

Proposed Salaries and Benefits

Town Clerk: 52 weeks @ 35 hours/week @ \$20.57/20.98/hour = \$37,667 + \$2,882 FICA = \$40,549 + \$6,687 Town's share health benefit and \$1,883 Town's share retirement benefit = \$49,119

Town Treasurer: 425 hours @ \$24.69/hour = \$10,494 + \$803 FICA = \$11,297

Town Maintenance Supervisor: 52 weeks @ 40 hours/week @ \$23.05/hour = \$47,944 + \$3,668 FICA = \$51,612

Town Maintenance Staff Hours: 30 weeks @ 16 hours/week @ \$13.50/hour = \$6,480 + \$496 FICA = \$6,976