

**Resolution Number:** 2009-02  
Usage of Woodward Park  
Introduced by Town Council: 2/09/2009  
Adopted: 2/09/2009  
Effective: 2/09/2009

COUNCIL OF THE TOWN OF WASHINGTON GROVE, MARYLAND  
RESOLUTION REGARDING USAGE OF WOODWARD PARK

WHEREAS, the Mayor and Council of the Town of Washington Grove have the responsibility to protect and maintain the Town parkland; and

WHEREAS, the Town of Washington Grove has been given and has accepted funds from the State's Program Open Space, which funds have been used for the maintenance and enhancement of Woodward Park; and

WHEREAS, the Mayor and Council of the Town of Washington Grove are required to manage the use of Town parkland according to the applicable rules of the State of Maryland and its Project Open Space; and

WHEREAS, the Mayor and Council of the Town of Washington Grove desires to manage the parkland in a way that will not disturb the serenity of the Town;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Washington Grove that, consistent with Town Ordinance 2008-02 and in furtherance thereof, all groups of 10 or more players must obtain a permit from the Town in order to engage in games or other group activities in Woodward Park, pursuant to the following rules:

- An application for permit must be completed and submitted to the Woodward Park Coordinator. The applying group must have a Town resident as a sponsor. A Town resident seeking a permit can be the sponsor. The field will open on April 15<sup>th</sup> and close on November 1<sup>st</sup>. The following dates have been set as the earliest dates when permits will be accepted;
  - Spring applications – January 15<sup>th</sup>
  - Summer applications – April 15<sup>th</sup>
  - Fall applications – July 15<sup>th</sup>
- The sponsor and the permit applicant must attend a meeting with the Woodward Park Coordinator to review the applicable Town ordinances and permit regulations. A required user fee and deposit, if applicable, will be collected by the Coordinator at this meeting, and the permit will be issued if all requirements have been met.
- The sponsor will be responsible for ensuring that the group does not exceed its allotted time, collects and removes all trash, leaves the site in good condition, and observes all Town ordinances and regulations including those regarding traffic. The sponsor will report to the Woodward Park Coordinator any damage or problems with respect to the sharing of the fields.

- The permitted weekend day is Sunday. Use on this day may not start until Noon and must end at 8:30 PM or dusk, whichever comes earlier. No permits will be issued for Saturday.
- The user fee is \$5.00 per hour per day use based on the permit time. In addition, a deposit of \$45.00 will be required but is refundable following usage of the Park facilities, the Coordinator's assessment that the terms of the permit have been met, and the facilities have been left in satisfactory condition. For permit holders of a three month permit the user fee will be \$5.00 times 3 hours times 3 months or \$180.00 and the deposit will also be up to \$180.00.
- The permit will be subject to all regulations in effect at the date of its issuance, including any restrictions on alcohol, drug and firearm possession.
- The sponsor will be responsible to notify the group in the event the park facilities to be used are closed due to inclement weather or other matters, based upon the indicators used by Montgomery County for its parks and/or a decision made by the Mayor or his designee that use of the facilities is not in the Town's interests.
- The field may be closed in the fall, depending upon its condition.

BE IT FURTHER RESOLVED that enforcement of the permit shall be conducted as follows:

- The sponsor shall be responsible for ensuring that the permitted group follows all applicable rules and regulations. In the event of a violation, the permit may be revoked and the deposit may be forfeited at the sole discretion of the Town. The Town also may refuse to issue additional permits to the group or its members.
- If the sponsor has a conflict of interest regarding his/her enforcement responsibilities, he/she should arrange with the Coordinator for a designated substitute sponsor.
- Signs will be posted near playing fields stating permit requirements. In addition, the sponsor's name and telephone number will be posted on the Town website and on the sign board in Woodward Park, along with the dates and times for which permits have been issued. The name and telephone number of the Town Councilor responsible for parks also will be listed.

BE IT FURTHER RESOLVED that all revenues generated by the permitting process are intended for the maintenance of the Woodward Park facilities.

Approved by Mayor and Town Council:

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Mayor

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Date

Attest:

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Town Clerk

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Date